

**Oyster River Cooperative School District  
REGULAR MEETING**

**October 10, 2018**

**OR High School - Library**

**7:00 PM**

**o. CALL TO ORDER (7:00 PM)**

~~I. 6:30 - 7:00 PM MANIFEST REVIEW AT EACH SCHOOL BOARD MEETING.~~

~~H. APPROVAL OF AGENDA~~

**III. PUBLIC COMMENTS**

**7:00 – 8:30 PM**

- Introduction of Bauen Corporation – Construction Manager
- Introduction of Lavallee/Brensinger – Architect
- Overview of Proposed Middle School
- Question and Answer Session

**8:30 – 9:00 PM – Abridged Regular Meeting:**

**IV. APPROVAL OF MINUTES**

- Motion to approve 09/26/18 regular and non-public meeting minutes.

~~V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS~~

~~A. District~~

~~B. Board~~

~~VI. DISTRICT REPORTS~~

~~A. Assistant Superintendent/Curriculum & Instruction Report(s)~~

~~B. Superintendent’s Report~~

- October 1 Enrollment

- Hiring of Athletic Director Administrative Support

~~C. Business Administrator~~

~~D. Student Senate Report~~

~~E. Other:~~

**VII. DISCUSSION ITEM**

**VIII. ACTIONS**

~~A. Superintendent Actions~~

**B. Board Action Item**

- Motion to approve Catherine Plourde as Affirmative Action Officer
- Motion to approve Moharimet Activity Stipend.

**IX. SCHOOL BOARD COMMITTEE UPDATES**

**A. Manifest Reviewed and Approved by Manifest Subcommittee.**

**X. PUBLIC COMMENTS**

**XI. CLOSING ACTIONS**

- A. Future meeting dates:** 10/24/18 – Regular Meeting – ORHS – Library – 7:00 PM  
 11/7/18 – Regular Meeting – ORHS – Library – 7:00 PM  
 11/8/18 – Board Budget Workshop – Lee Safety Complex – 8:00 AM

**XII. NON-PUBLIC SESSION: RSA 91-A:3 II {If needed}**

**NON-MEETING SESSION: RSA 91A:2 I {If Needed}**

**XIII. ADJOURNMENT:**

**The School Board reserves the right to take action on any item on the agenda.**

**Respectfully submitted,**

**Superintendent**

**If you require special communication aids, please notify us 48 hours in advance.**

**Oyster River Cooperative School District  
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note “Public Comment” at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may “suspend its rules” to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

**Oyster River Cooperative School District Members:**

- |                    |                            |
|--------------------|----------------------------|
| • Brian Cisneros   | Term on Board: 2018 –2021  |
| • Thomas Newkirk   | Term on Board: 2016 - 2019 |
| • Kenneth Rotner   | Term on Board: 2016 - 2019 |
| • Denise Day       | Term on Board: 2017 - 2020 |
| • Michael Williams | Term on Board: 2017 - 2020 |
| • Allan Howland    | Term on Board: 2018 - 2021 |
| • Daniel Klein     | Term on Board: 2018 - 2021 |

**Information Regarding Nonpublic Session**

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

**Oyster River Cooperative School District**  
**Regular Meeting**  
**September 26, 2018     Oyster River High School     7:00 p.m.**

DRAFT

**SCHOOL BOARD:** Denise Day, Brian Cisneros, Tom Newkirk, Dan Klein, Michael Williams, and Kenny Rotner, Student Representative: Patty Anderson.  
Not Present: Al Howland

**ADMINISTRATORS:** Superintendent Morse, Todd Allen, Sue Caswell, Jay Richard, Suzanne Filippone

There was one members of the public present.

**II. APPROVAL OF AGENDA:**

**Michael Williams moved to approve the agenda as presented, 2<sup>nd</sup> by Denise Day. Motion passed 6-0 with the Student Representative voting in the affirmative.**

**III. PUBLIC COMMENTS:**

None

**IV. APPROVAL OF MINUTES:**

**Motion to approve 09/12/18 regular meeting minutes.**

**Denise Day moved to approve the September 12, 2018 minutes, 2<sup>nd</sup> by Michael Williams. Motion passed 6-0.**

**V. ANNOUNCEMENTS, COMMENDATIONS and COMMENTS:**

**A. District:**

Suzanne Filippone, Principal of the High School, talked about the new bell schedule. The transition has gone smoothly. Students and faculty have expressed that the day has slowed down with fewer transitions. Students are reporting that they have less homework to bring home and using their flex time to get homework done. They are finding some challenges with the CTE and some service providers, but they are working through them. Flex time will be continued to be looked at to see what is working and what can be improved on.

**B. Board:** Denise Day attended the High School open house and it was amazing. She commended Suzanne for her presentation and students who shared their stories. Brian Cisneros also attended the High School open house and was impressed how everything is coming together. It was a noticeable

difference. He commended Suzanne and her staff for doing a great job. Kenny Rotner noticed that we are spending a good deal of money buying bottled water. The market has gone away for much of recycling. Recycling of plastic has fallen by the wayside. He feels that even if the district is making money selling bottled water to support the nutrition program he would like to discuss eliminating it. Superintendent Morse replied that it has been removed from the Elementary schools and next year at the Middle School, with the High School to follow the year after. He will have the analysis ready at the budget workshop and the impact of the removal for the Board's review.

## **VI. DISTRICT REPORTS:**

### **A. Assistant Superintendent/Curriculum and Instruction Reports**

Todd Allen reported that Oyster River will be receiving a new title IV grant for \$22,935 towards STEM needs. He also mentioned that the SAS Testing cut scores from August are not accurate and an amended report will be forthcoming.

### **B. Superintendent's Report**

**Middle School Update:** Superintendent Morse referred to the schedule from the Architect. They looked at the Goss Property in Durham today as an alternative site for the Middle School today. The property is very nice with some wetlands at the end of it. There will be more information available on this property at the upcoming workshop. If the new site becomes recommended, it also changes the timeline because the voters would need to approve the land purchase.

**Strategic Plan Update:** Superintendent Morse reviewed the draft Strategic Plan Summary Pages 5-year period with the Board. They are in the closing stages of the building level work. That will be completed by this Friday. The Administrators will then review them to make sure they are consistent before coming to the Board in November.

**Orchard Drive Community Forum:** Superintendent Morse has scheduled a public hearing on October 16<sup>th</sup> at the high school library. They have been working with the town about how many viable house lots there would be on the property. Once that is determined, the Board will need to decide what to do with the remaining parcel. Superintendent Morse is recommending that it be donated to benefit the community.

**C. Business Administrator:** None

**D. Student Senate Report:**

Student Representative Patty Anderson reported that this is Spirit Week at the high school and the Senate has been working really hard in preparation. The Boys Soccer Team is doing very well. Last week was the first ALICE Drill of the year. October 2<sup>nd</sup> is Financial Aid night. STAR Testing will be October 3<sup>rd</sup>.

**E. Other:** None

**VII. DISCUSSION ITEM:**

**Review of Letter by Kenny Rotner to the Secretary of Education Denise Day moved to send Kenny Rotner’s letter with the amendments below 2<sup>nd</sup> by Tom Newkirk. Motion passed 6-0 with the Student Representative voting in the affirmative.**

**Paragraph 3 should be a period after inappropriately**

**Paragraph 3 line three should read “evolving and creating a stressful situation for faculty and students, fast-moving...”**

**Mental Health Plan for 2018 – 2019 Heather Machanoff**

Heather talked to the Board about Mental Health and Wellness for the 2018-19 school year.

All buildings have completed the SHAPE Assessment (Student Health Assessment and performance evaluation).

5-year Strategic Goal planning is taking place currently.

Common themes at all levels includes SEL Curriculum integration and MTSS for mental health development.

Shape System Quality Assessment:

Teaming

Needs Assessment/Resource Mapping

Screening

Evidence-Based Services and Supports

Evidence-Based Implementation

School Outcomes and Data Systems

Data-Driven Decision Making

- K-12 All levels are developing MTSS Teams and protocols  
Implementation/investigation of universal screening tools.
- K-4 Test Drive of Social Emotion Learning (SEL) curriculum program Open Circle.  
  
Use of DESSA screening tool.
- 5-8 Continued work developing Advisory program and curriculum  
Introduction of HAVEN to the Middle School curriculum.
- 9-12 Completion of the student led Mental Health forums for all grades and a community evening event.  
  
S.O.S. (Signs of Suicide) curriculum completed 2<sup>nd</sup> year of implementation.  
  
Incorporation of Youth Connects Suicide Prevention training for upperclassmen.

Superintendent Morse noted that there is now a comprehensive K-12 approach with the counselors training the faculty as well to be liaisons.

**VIII. ACTIONS:**

**A. Superintendent Action Items:** None

**B. Board Action Items:**

**Motion to approve ORMS List of Activity Stipends**

**Denise Day moved to approve the following list of MS list of activity stipends, 2<sup>nd</sup> by Dan Klein. Motion passed 6-0 with the Student Representative voting in the affirmative.**

<b>Laurenne Ramsdell</b>	<b>MS News</b>	<b>\$1,009</b>
<b>Michele Martin</b>	<b>MS Science Club</b>	<b>\$ 831</b>

**IX. SCHOOL BOARD COMMITTEE UPDATES:**

Denise Day reported that the LRPC met last week and compared data to actual enrollment and grade one was right on the mark. They discussed the enrollment projections for the Barrington students. They also talked about the shifting enrollments from Moharimet to Mast Way.

Manifest Reviewed and Approved by Manifest Subcommittee:

Payroll Manifest #6: \$1,295,202.62

Vendor Manifest #7: \$1,351,916.12

**X. PUBLIC COMMENTS**

Dean Rubine from Lee noted that the open house at the high school was great.

**XI. CLOSING ACTIONS:**

**A. Future Meeting Dates:** 10/10/18 Workshop/Abridged Regular Meeting  
10/24/18 Regular Meeting at ORHS  
11/7/18 Regular Meeting at ORHS  
11/8/18 Board Budget Workshop – Lee Safety

**XII. NON-PUBLIC SESSION: RSA 91-A:3 II (C)**

- Collective Bargaining

Kenny Rotner moved to enter into nonpublic session under RSA 91-A:3 II (c) 2<sup>nd</sup> by Denise Day. Upon roll call vote, the motion passed 6-0 at 8:10 p.m.

Respectfully yours,

Laura Grasso Dobson  
Recording Secretary

Oyster River Cooperative School Board

September 26, 2018 ORHS C-120

NON-PUBLIC MEETING  
MINUTES

**Kenny Rotner moved to enter into nonpublic session at 8:10 p.m. in accordance with RSA 91-A:3 II (C) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting, 2<sup>nd</sup> by Denise Day. Upon roll call vote, the motion passed 6-0.**

School Board Attendees:

Tom Newkirk  
Denise Day  
Michael Williams  
Dan Klein  
Kenny Rotner  
Brian Cisneros

Administrators Present:

Superintendent Morse

Dr. Morse updated the Board pertaining to the ORESPA negotiations that have happened so far.

The School Board returned to public session at 8:29 pm.

**Michael Williams made a motion to adjourn at 8:30 p.m., 2<sup>nd</sup> by Dan Klein. The motion passed 6-0.**

Respectfully Submitted,  
Dr. James Morse  
Superintendent



Office of the Superintendent  
Oyster River School District  
36 Coe Drive, Durham, NH 03824

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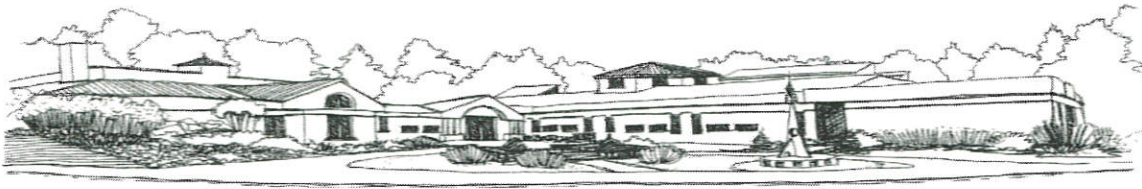
INTEROFFICE MEMORANDUM

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To: ORCSD School Board  
From: Jim Morse, Superintendent  
Date: October 10, 2018  
RE: Affirmative Action Officer

I would like to nominate Catherine Plourde to be the Affirmative Action Officer for the 2018-19 school year.

Thank you.



Moharimet School  
11 Lee Road, Madbury, New Hampshire 03823 • 603-742-2900

To: Dr. James Morse

From: David Goldsmith

Date: October 1, 2018

Subject: Nomination for Stipend Activities

Please accept the additional nominations for stipend activities for the 2018-2019 school year:

Name	Activity	Stipend	Longevity	Total Stipend
Sarah Curtin	SciFri Cooridnator	\$400		\$400

Respectfully Submitted,

David Goldsmith